

ICT Continuing Education Centre
Industry Institute Partnership Cell
DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH, AGRA
REGISTRATION FORM FOR DEI STUDENTS/JOBSEEKERS
(FOR COURSES CONDUCTED BY AADEIs)



(FILL IN APPLICATION FORM IN BLOCK LETTERS as it should appear on certificate)

1. Name: _____ M / F

Gen _____ SC _____ STC _____ OBC _____

2. STUDYING IN FACULTY / STUDY CENTRE

CLASS _____ ROLL NO. _____

SEMESTER _____ OR

for **Jobseekers:** SATSANG BRANCH _____

QUALIFICATIONS _____

Contact Info. _____

Tally (Version 9)

Prerequisite: Basic computer skills, Knowledge of Accounts

Fees 675/-

Signature of Applicant: _____

Receipt No: _____ Date: _____

Amount: _____ DUE: _____



**ICT Continuing
Education
Centre DEI**



Office Located in rear verandah, Central Office,
Administrative Block, DEI
Office Phone: 10:30-4:30— 9634555217, 999-793-
3440
Contact: Punam Prakash
Email: punam.prakash@gmail.com



**Training Programs
In Collaboration With
Industry Institute Partnership Cell
for DEI-DEC Students & Job seekers
ITS 309 (2018-2019)**

**DEI -APAC Courses for Enhancing
Job-Placement**

Aim: Prepare and assist current and past DEI students for placements, including the following:

- Train students in resume writing
- Develop interview and communication skills
- Practice group discussions
- Enhance IT skills and Vocational skills

Methodology: Distance Education Mode:

Teaching is conducted using pre-recorded audio or video instructions, facilitated by mentors at the locations where the course is run.

**Aug-Nov...
Sundays /Holidays**

Aug
Sept
Oct
NOV

Course Description:

Developing skills in: Computerized Accounting

Dates/Class Timings:

When: Aug 05-Nov 25, 2018
Sundays, Theory & Demo, followed by
Local Lab



Office Notes:

Tuition: Rs. 675/
.Registration In- formation

From: From NOW

11.00 AM -4:30 PM at

**ICT Continuing Education Centre Office (in the
rear verandah at Central Office)**